

# Gallery Takeover



## Information pack

Cornwall Park Trust is delighted to invite artists and creative practitioners to apply for our new Gallery Takeover.

This opportunity provides an artist or creative practitioner with the use of the Lindo Ferguson Room at Huia Lodge Discovery Hub for a month-long exhibition in February 2027.

The programme aims to:

- celebrate creativity
- foster community connection
- encourage people to engage with Cornwall Park in new and meaningful ways

We welcome proposals that reflect these aims.

Exhibitions may feature existing or newly created work.

## Applications Close

Sunday 18 October

**Apply now**

[cornwallpark.co.nz/takeover](https://cornwallpark.co.nz/takeover)

[events@cornwallpark.co.nz](mailto:events@cornwallpark.co.nz)  
09 630 8485



## Exhibition opportunity

Successful applicants will receive:

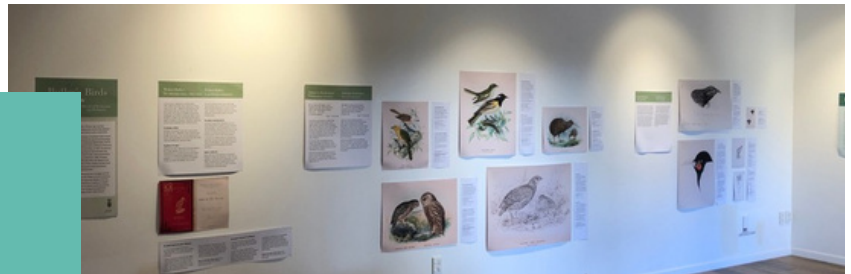
- Use of the Lindo Ferguson Room for exhibition space in February 2027
- A contribution of \$1,000 excl. GST towards the exhibition.
- Ability to sell work (with no commission) and host paid workshops or events
- One week to install the exhibition
- One week to pack down the exhibition
- Support from Cornwall Park staff during installation and pack down.
- Daily public access to the exhibition through Huia Lodge Discovery Hub opening hours
- Marketing and promotion through Cornwall Park social media and print channels.
- Staff support and venue use for an exhibition opening event or evening function
- Access to Cornwall Park equipment and supplies where appropriate and available

### Eligibility

Applications are primarily aimed at individual artists; however, collaborative proposals, collectives, community groups, schools, and cultural organisations are also welcome to apply.

Applicants must:

- Complete the exhibitors application form.
- Be based in New Zealand.
- Deliver, install, and deinstall the exhibition
- Comply with Cornwall Park's health and safety requirements, procedures and policies.



### Exhibition requirements

Exhibitions must:

- Be suitable for display within the Lindo Ferguson Room.
- Be able to be mounted directly to walls or fixed securely to existing gallery infrastructure.
- Be family-friendly and appropriate for visitors of all ages.
- Comply with our health and safety requirements, policies and procedures.

### Visitor engagement

Artists are encouraged to include opportunities for visitor engagement, such as talks, workshops demonstrations and wānanga.

Artists may choose to charge participants for these activities. Depending on operational requirements, we may be able to provide existing equipment and support to help facilitate these activities.



## Logistics

### Installation 25- 31 January 2027

Artists will be provided with access during installation week from 8.30am-4pm. Cornwall Park will provide one person to assist and advise.

### Exhibition Period 1-28 February 2027

Cornwall Park will open the exhibition daily as part of Huia Lodge Discovery Hub operations.

### Pack Down 1-7 March 2027

Artists are responsible for removing all exhibition materials during the allocated pack-down period. Access provided 8.30am-4pm.

## Selection criteria

Applications will be assessed by our selection committee and selected based on:

- Artistic quality
- Alignment with project aims
- Accessibility and suitability for a broad audience
- Visitor engagement opportunities
- Diversity of artistic practice and perspectives
- Feasibility within the venue constraints
- Alignment with Cornwall Park's values

## Our values

### Welcoming Through Kindness | Manaakitanga

Hospitality and kindness inspire the experience of Cornwall Park and ensure we are all made to feel welcome and at home.

### Beauty in All Things | Tikanga

We look for ways to enhance and strengthen beauty and character in everything.

### Belonging and Connection

The park is a place to feel empowered and connected, a place for New Zealanders to experience a sense of belonging.



## Application process

Interested artists must complete the Gallery Takeover application form submission by the advertised closing date.

Applications open:  
Monday 14 September

Gallery open day:  
Sunday 27 September 10am-4pm.  
Drop in to see the space and discuss your application with the Cornwall Park team.

Applications close:  
Sunday 18 October

Gallery selection panel meets :  
19-25 October

All applicants notified by:  
Friday 30 October

## Funding

Cornwall Park Trust will contribute \$1,000 excl. GST towards the delivery of the exhibition.

This funding may be used for:

- Artist fees
- Installation costs
- Opening events
- Artist talks or workshops
- Exhibition-related expenses

Production costs remain the responsibility of the artist.

Artwork sales may occur during the exhibition period. Artists will manage all sales directly, and Cornwall Park Trust will not retain a commission.

Artists may choose to include opportunities for visitor engagement, visitors may be charged for these. This can be managed by the artist or depending on operational capacity facilitated by Cornwall Park.



## Promotion

### Cornwall Park Responsibilities

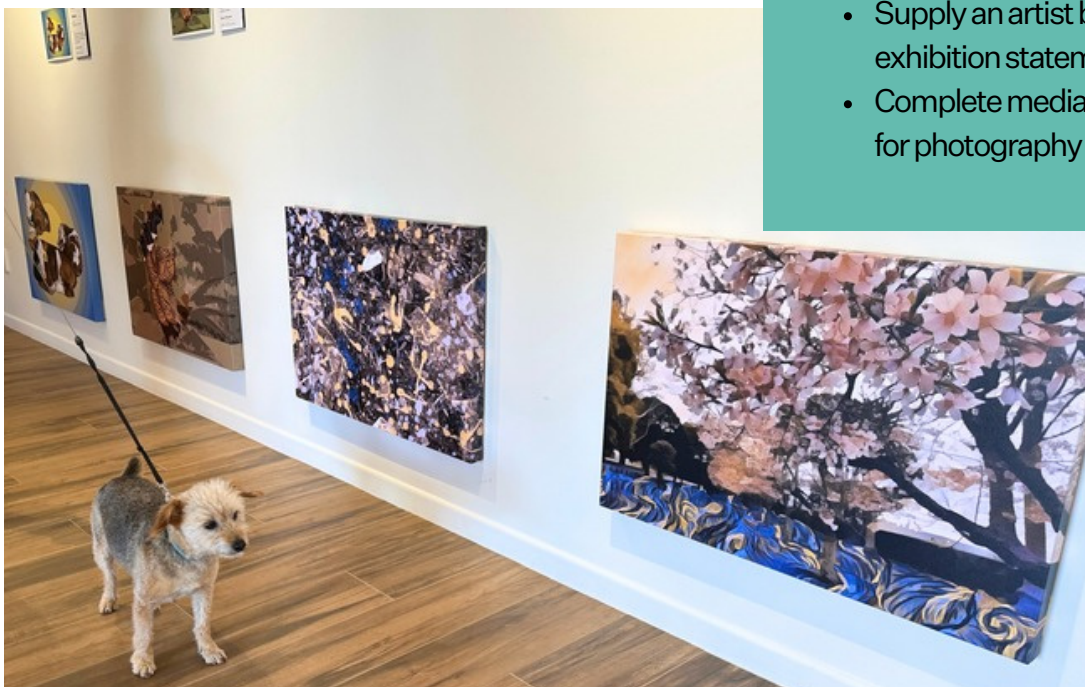
Cornwall Park will promote the exhibition through:

- Social media platforms
- Cornwall Park website
- Email newsletters
- Public event programmes
- In-park signage and posters
- Media opportunities where appropriate

### Artist Responsibilities

Artists are expected to:

- Promote the exhibition through their own networks
- Provide promotional images and exhibition information
- Supply an artist biography and exhibition statement
- Complete media consent forms for photography and videography



## Health, safety & security

### Compliance

All exhibitions, equipment and activities must comply with Cornwall Park's Health and Safety requirements.

### Risk Assessment

Artists will be required to complete health and safety documentation identifying potential hazards and mitigation measures.

### Venue Safety

Cornwall Park reserves the right to request modification or removal of any item that presents a safety risk to visitors or staff.

### Insurance

Artists will be responsible for providing insurance for work and belongings while they are in Cornwall Park.

### Security

The Lindo Ferguson room is under camera surveillance and is locked and alarmed outside of operating hours.



## Additional considerations

### Opening Events

Artists may choose to host an evening exhibition opening event during their exhibition period. Cornwall Park can provide staffing support for one evening event until 8pm by prior arrangement.

### Changes and Cancellations

In the event of unforeseen circumstances, Cornwall Park will communicate any changes as early as possible.

### Liability

Cornwall Park takes no responsibility for any damage or loss of personal belongings or works as a result of this exhibition.



## Venue

Lindo Ferguson Room, Huia Lodge Discovery Hub  
The Lindo Ferguson Room is a dedicated exhibition space located within Huia Lodge Discovery Hub at Cornwall Park.

It is open to the public 7 days a week  
Thursday - Tuesday 10am-4pm  
Wednesday 12-4pm

## Display infrastructure

### Available infrastructure includes:

- Wall-mounted display areas
- Velcro hanging strips and picture hooks
- Shelving suitable for securely fixed items
- Multiple power outlets throughout the gallery
- Sound system (2 ceiling mounted speakers)

### Installation

Artwork may be installed using:

- Picture hooks
- Screws and approved wall fixings
- Velcro mounting systems
- Other approved methods

All installation methods must be discussed and approved by Cornwall Park prior to installation.

### Audio and Digital Works

Audio and digital works may be included where appropriate.

- Audio must be played at a volume suitable for a public visitor environment.
- Equipment must be approved by Cornwall Park prior to installation.
- Equipment must be supplied by the artists and fixed to prevent theft
- Any electrical equipment must be tested and tagged by a qualified electrician before installation.



## Please note

The room has two access points and is open directly to the park so works may be affected by atmospheric conditions.

This room is closed once a month for Cornwall Park Trust Board Meetings.

All artworks must be fixed to the walls.

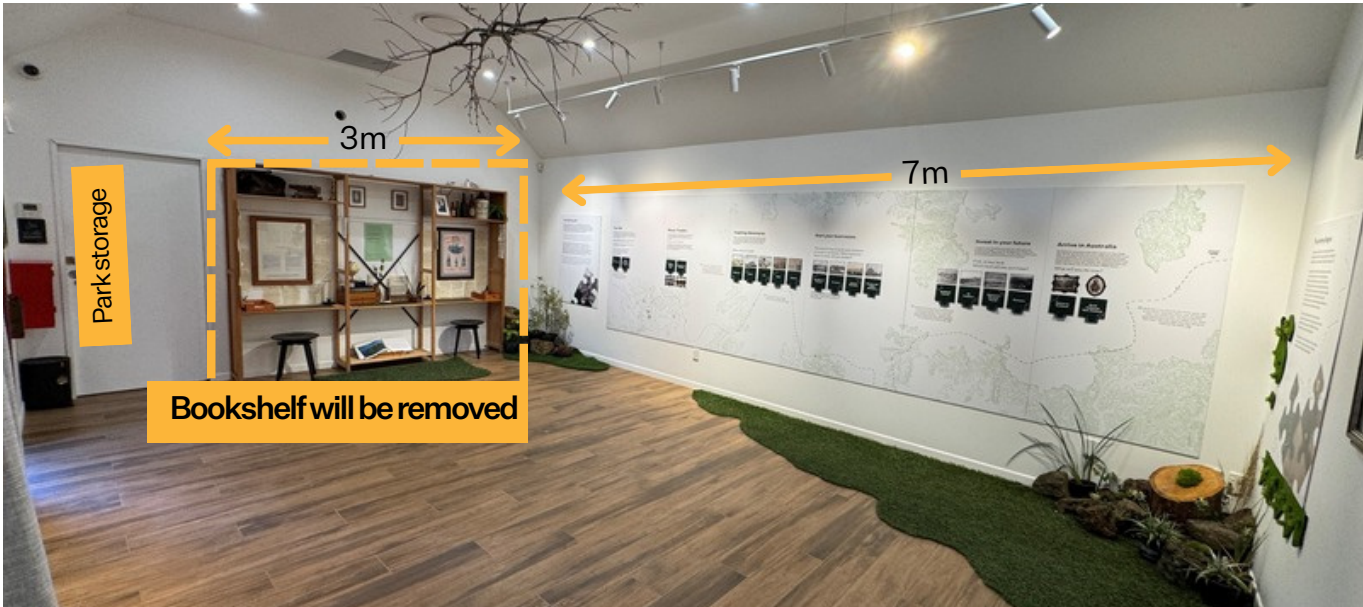
No artworks may use the centre of the room.

The TV and bookshelf depicted on the next page will be removed prior to the exhibition installation.



# Lindo Ferguson Room

cornwall park



# cornwall park

